**TOWN COUNCIL**

**MEETING MINUTES**

**7:00 PM**

**December 10, 2018**

President Walters called the meeting to order at 7:00 pm.

**Roll Call:**

**Present:** Bryce Conyers, Joe Scott, Tom Roberts, Ben Fisher and Bill Walters.

**Motion:** November council meeting minutes (2), **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Yes:** Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Abstain:** Ben Fisher

Bryce Conyers discussed our budget situation with the County Commissioners. The Commissioners voted to give us $175,000.

The distribution to be as follows:

$75,000 to PBIF Grant

$25,000 to Health Insurance

$50,000 to Police Dept.

$25,000 to EDIT Fund

**Motion:** Receive monies from County Commissioners, **Action:** Approve, **Moved by** Bryce Conyers, **Seconded by** Joe Scott.

**Yes:** Bryce Conyers, Joe Scott, Tom Roberts, Ben Fisher, Bill Walters.

Commonwealth Engineering

Commonwealth Engineering presented alternatives for the Stormwater plan. The Town would be obtaining a 1.3 million dollar bond to repair our stormwater system. Three alternatives were presented. Alternative #1 was the most costly, Alternatives #2 & 3 addressed the flooding issues.

**Motion:** Stormwater Alternative #3 **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Yes:** Bryce Conyers, Joe Scott, Tom Roberts, Ben Fisher, Bill Walters.

Payroll distribution reports and Bank Reconcilement (reviewed by Ben Fisher) were approved by council and signed.

**SANITATION**

Joe Scott reported all is well.

**WATER**

Tom Roberts reported we had the Annual tank inspection – We received a wonderful report. Tank is in great shape.

**Motion:** Pay up to $7,500 for Water Rate Study. **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Yes:** Bryce Conyers, Joe Scott, Tom Roberts, Ben Fisher, Bill Walters.

**STREET**

Bill Walters reported all is well with the Street Department. Dog park is to be installed next week. Holes for the new shade umbrellas for the splash pad were drilled.

**PLANNING & ZONING**

Ben Fisher reported no new business to discuss.

**POLICE**

Chief King reported on the Police Department activity.

New body cameras will be purchased for the police department for $275/ea.

County Commissioners will be paying for New World Reporting System beginning in January.

Operation Christmas will be held Saturday, December 15. Everyone will meet at Daleville Elementary School between 8 and 8:30 am. Children will be allowed to spend $200 each. Families will be receiving items for Christmas Dinner.

Police Department Christmas party to be held at the Daleville American Legion on December 15, at 6:30 pm.

Shell customers donated $781 to Operation Christmas.

**PARK & REC**

AutumnFest donated $1,165.52 to the Park Donation Fund for the Park Board to use as needed.

**CLAIM DOCKET**

**Motion:** Claim Docket; **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**NEW BUSINESS**

**Motion:** 2019 Town Council Meeting Dates **Action:** Approve, **Moved by** Bryce Conyers, **Seconded by** Tom Roberts.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Motion:** 2019 Health Insurance, Silver Blue Access PPO3700/Contract Code 38GO, **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Motion:** Spousal Carveout & revise Employee Guide:

Spousal Carveout for 2019-95%; 2020-75%; 2021-50%; 2022-25%; **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Joe Scott.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Motion:** Claim Docket; **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

HSA payment from the Town to employees was discussed. Town will create a medical bridge by 2020. HSA paid in quarterly payments to employees.

**Motion:** HSA Payments to Full-time Town employees: 2019-$2,500; 2020-$1,500; 2021-$1,000 – All to be paid in quarterly payments. **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bill Walters.

**Yes:** Ben Fisher, Joe Scott, Tom Roberts, Bill Walters.

**No:** Bryce Conyers.

**Motion:** Employee Opt-Out Health Insurance; 50% of 2019 Insurance premium cost, 50% opt out of HSA to be added to weekly salary. **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Motion:** One-time payment by end of January less taxes based on years of service at $100/year.

Any employees who started employment with the Town in 2018 will receive a minimum of $100 Longevity. **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Motion:** Resolution 2018-02 Transfer LRS to General Fund, $15,000 for 2019 budget. **Action:** Approve, **Moved by** Bryce Conyers, **Seconded by** Tom Roberts.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Motion:** Resolution 2018-03 Reduction of MVH Budget by $20,000 **Action:** Approve, **Moved by**, Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Tom Roberts, Bryce Conyers, Ben Fisher, Joe Scott, Bill Walters.

School Choice Week Proclamation

**Motion:** School Choice Week Proclamation. **Action:** Approve, **Moved by** Tom Roberts, **Seconded by** Bryce Conyers.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Ben Fisher, Bryce Conyers, Joe Scott, Tom Roberts, Bill Walters.

**Comments from the Public:**

Steve Brogan commented that the spousal carve-out reduction over several years is a good idea.

Police vests are here and distributed.

Meeting adjourned 7:52 pm

Respectfully submitted, ATTEST:

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Bill Walters, Council President Amy Roberts, Clerk-Treasurer